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Director and Health Officer

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June 27, 2014

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT AN AMENDMENT TO CONTRACT NUMBER 07509 FROM THE LOS ANGELES COUNTY CHILDREN AND FAMILIES FIRST – PROPOSITION 10 COMMISSION FOR THE LOS ANGELES COUNTY HEALTH SURVEY**

This is to notify you that I am exercising the delegated authority approved by your Board on May 14, 2013, to accept amendments that are consistent with the requirements of the Grant Award from the Los Angeles County Children and Families First – Proposition 10 Commission (First 5 LA) that extend the term through June 30, 2018, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

On June 24, 2013, I notified your Board that I was exercising delegated authority to accept First 5 LA Contract Number 07509 in the amount of \$697,081 for the period of July 1, 2013 through June 30, 2014 to support the Los Angeles County Health Survey (LACHS).

Under the delegated authority referenced above, I will accept and execute an amendment to Contract Number 07509 with First 5 LA, issued on June 10, 2014, to extend the current budget and contract term end dates from June 30, 2014 to July 31, 2014, with no additional funds. This one month no-cost extension will allow the Department of Public Health (DPH) to provide First 5 LA with the following: 1) a quarterly progress report; 2) pilot test findings from the Child Survey Questionnaire; 3) a description of data collection; and 4) a memo outlining a sampling plan for the Child Survey developed by the Office of Health Assessment and Epidemiology, in conjunction with recommendations from the DPH contracted Health Economist. The Health Economist provides ongoing consultation regarding technical survey related issues. Some of the issues involve overall survey methodology and procedures, including questionnaire design, data collection and coding procedures.

Under the LACHS Project, DPH collects and analyzes data on a broad range of public health issues including access to care, utilization of preventive health services, health behaviors, and demographic factors that are underlying determinants of health. The data collected from the LACHS serves as a valuable resource of information not only for DPH but for other County departments, public agencies, academic institutions, and a range of other organizations throughout Los Angeles County.

County Counsel has reviewed and approved the Amendment as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:ld
DA#03036

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors



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